

Bookkeeping
Over
Breakfast



QuickBooks® For Business Success

You already know that keeping your finances organized and in one centralized location facilitates better business growth and management. But that's easier said than done, even *with* the "right" software. We're making it easy for you to get the QuickBooks® insight and training you need with a new monthly series that explores all QuickBooks® has to offer and how this powerful tool can help you grow your business.

Please join us
7:30-9 a.m.

the third Thursday of every month
Zanesville Muskingum County Chamber of Commerce
205 N. 5th St., Zanesville
\$10/session or \$59/series

- March 15** | How to set up and use the chart of accounts feature
- April 19** | How to set up vendors and utilize cash management features
- May 17** | How to set up customers and monitor accounts receivable
- June 28** | How to work with bank accounts, receive payments and make deposits
- August 16** | Benefits of good bookkeeping for tax planning purposes and how to manage taxes with retirement planning
- September 20** | How to analyze financial data
- October 18** | Get ready for the year-end cleanup



Amy Smith doesn't just teach others how to use QuickBooks® she's an active QuickBooks® user with more than 20 years' worth of experience. As a small business owner, Amy is up close and personal with the software every day – and not just from an accountant's perspective. Beyond debits and credits, she knows which reports are truly valuable and which tips other business owners will value the most.

Register Today!

740.455.8282
or email aumstott@zmchamber.com

